

CITY OF FORT ATKINSON
City Council Minutes ~ June 16, 2020

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Kotz, Cm. Johnson, Cm. Scherer, Cm. Housley and Pres. Becker. Also present: City Manager, City Attorney, City Clerk/Treasurer, City Engineer, Park and Recreation Director, Building Inspector and Public Works Supervisor.

APPROVAL OF MINUTES OF JUNE 2, 2020 REGULAR COUNCIL MEETING.

Cm. Johnson moved, seconded by Cm. Scherer to approve minutes of the June 2, 2020 regular council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

a. Presentation of plaques for retired employees recognizing years of service.

Retirement plaques were presented to the following retirees: Scott Lastusky, Don Riess, Rudy Bushcott and Leila Carl. Retiree Jeff Anderson was not able to attend.

b. Request by Fat Boyz, 219 S Main, to hold event behind their property on June 27, 2020 and block part of the parking lot and alley and for change to their permit description for liquor license.

Clerk Ebbert presented the annual request for Fat Boyz.

Cm. Johnson moved, seconded by Cm. Kotz to approve the request by Fat Boyz, 219 S Main, to hold event behind their property on June 27, 2020 and block part of the parking lot and alley and for change to their permit description for liquor license. Motion carried.

RESOLUTIONS AND ORDINANCES

None.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. Building, plumbing, and electrical permit report for May 2020.

b. Minutes of License Committee held June 10, 2020.

c. Minutes of Transportation and Traffic Committee held June 11, 2020.

Cm. Scherer moved, seconded by Cm. Kotz to accept and file the Reports of Officers, Boards and Committees. Motion carried.

UNFINISHED BUSINESS

a. Review and approve change order for Wheels Park construction contract.

Park & Recreation Director Franseen reviewed the completion of construction of the Wheels Park and the next phase of the project to have a separate contractor pour 2,178 sq ft of concrete for the donor plaza. The donor plaza was designed to connect into the concrete of the Wheels Park. This will add 765 sq ft to the park.

Cm. Kotz moved, seconded by Cm. Johnson to approve the change order for Wheels Park construction from ARC to \$7,965 for the skate park donor plaza. Motion carried on a roll call vote.

b. Review and approve concrete contract for Wheels Park donor plaza.

Park & Recreation Director Franseen detailed the second phase, which includes the donor plaza. The plaza will include a connection path to the sidewalk, four bench pads and a monument pad. The curb and gutter will also be replaced and a handicap parking stall. Once concrete is complete, the final stage will include four benches, a bottle fill drinking fountain, a skateboarder sculpture, signage and refuse/recycling bins.

Cm. Scherer moved, seconded by Cm. Johnson to approve concrete contract for Wheels park donor plaza from A-1 Concrete \$12,451.36. Motion carried on a roll call vote.

c. Review and approve State/Municipal Agreement for MLS grant and authorize city staff to solicit interest rates from local banks to borrow for the project.

Engineer Selle discussed the awarding of an MLS grant for Industrial Drive, Butler Drive and Klement Street, Ridge Drive and Summit Drive. Change in budget \$1,100,000 with contingency. Discussion on projects and road alignments. Pulverize and repaving

Cm. Scherer moved, seconded by Cm. Johnson to approve the State/Municipal Agreement for MLS grant. Motion carried on a roll call vote.

Cm. Scherer moved, seconded by Cm. Johnson to approve the expanded project and authorize Staff to solicit interest rates from local banks to borrow up to \$650,000 with terms five to ten years. Motion carried on a roll call vote.

d. Review and approve agreement for change in scope and cost of zoning code update.

Inspector Juarez reviewed the progress of the zoning code and discussion to notify residents of the downzoning of their property. City staff would be able to do the actual printing and mailing of the letters but Staff suggests Vandewalle complete the other items listed in the attachment. Discussion on the number of letters and personalized versions of letters to send by Vandewalle.

Cm. Kotz moved, seconded by Cm. Johnson to approve the agreement for change in scope and cost of zoning code update not to exceed \$6,505 with Vandewalle & Associates. Motion carried on a roll call vote.

e. Recommendation from Transportation and Traffic Review Committee to change speed limit to 30 MPH along entirety of Hackbarth Rd, and Ordinance.

Engineer Selle provided the history and discussions between the City and Town on the speed limit. Staff believes the intention of past discussions is to provide one consistent speed limit for the entire stretch of Hackbarth from Janesville Avenue to Whitewater Avenue. This would require the Town lowering their portion from 35 mph to 30 mph and the City to increase our portion from 25 mph to 30 mph. The Town will also revisit the discussion on a 4-way stop at Endl Blvd and Hackbarth Road.

Cm. Kotz moved, seconded by Cm. Johnson to approve the recommendation from Transportation and Traffic Review Committee to change speed limit to 30 mph along entirety of Hackbarth Road and send Ordinance to its second reading. Motion carried.

f. Recommendation from License Committee to approve alcohol beverage licenses for period from July 1, 2020 to June 30, 2021.

Clerk Ebbert reviewed the renewal applications for the year and noted changes by license holders. The Police Department performed inspections of all premises and made positive contacts with the businesses.

Cm. Kotz moved, seconded by Cm. Johnson to approve the Alcohol Beverage License Renewals for period from July 1, 2020 to June 30, 2021 contingent upon payment of all monies owed to the City by license holders. Motion carried.

g. Recommendation from License Committee to approve cigarette and tobacco product licenses for period from July 1, 2020 to June 30, 2021.

Cm. Kotz moved, seconded by Cm. Johnson to approve the Cigarette and Tobacco Product licenses for period from July 1, 2020 to June 30, 2021 contingent upon payment of all monies owed to the City by license holders. Motion carried.

NEW BUSINESS

a. Review and approve rental agreement for Airport agriculture land.

Engineer Selle reviewed the various rental agreements and bids for ag and hay land.

Airport Agricultural Land – 42.3 acres

Wilhelm Hay Sales \$1,903.50 total bid/three years

Mark Krause \$10,575 total bid/three years

Cm. Scherer moved, seconded by Cm. Kotz to award the bid to Mark Krause for the Airport Agricultural Land in the amount of \$10,575 for three years. Motion carried on a roll call vote.

b. Review and approve rental agreement for Klement Business Park hay land.

Klement Business Park hay land – 57.9

Jason Hoesly \$20,844 total bid/three years

Wilhelm Hay Sales \$19,107 total bid/three years

Cm. Scherer moved, seconded by Cm. Johnson to award the bid to Jason Hoesly for the Klement Business Park hay production land in the amount of \$20,844 for three years. Motion carried on a roll call vote.

c. *Review and approve rental agreement for Klement Business Park agriculture land.*

Klement Business Park agriculture land – 27.6 acres

Jason Hoesly \$13,800 total bid/three years

Wilharm Hay Sales \$14,076 total bid/three years

Cm. Kotz moved, seconded by Cm. Johnson to award the bid to Wilharm Hay Sales for the Klement Business Park Agricultural Land in the amount of \$14,076 for three years. Motion carried on a roll call vote.

d. *Review and approve 3-lane configuration design for Robert St. Bridge (2022 construction).*

Engineer Selle discussed the deck replacement of the Robert Street bridge in 2022. WisDOT indicated they planned to replace the bridge under the same configuration seen today. Following staff concerns on traffic and pedestrian safety, the DOT performed a traffic study. The study provided a recommendation with a 3-lane option as noted.

USH 12 (Robert Street) & Van Buren Street

- Install a “Do Not Block” sign on southbound USH 12 (Robert Street), north of the Van Buren Street intersection.
- Remove the second northbound through lane/lane drop between STH 106 (Riverside Drive) and Van Buren Street.
- Based on the safety study, consider removing the pedestrian crossing across USH 12 (Roberts Street) on the north side of the intersection.

USH 12 (Robert Street) & STH 106 (Riverside Drive)

- Stripe the inside southbound through lane on USH 12 (Robert Street) as a left-turn only lane. The outside through lane remains a shared through/right-turn lane.
- Stripe the northbound approach with a 350-foot left-turn lane and a shared through/right-turn lane.
- Coordinate the signal timings with the traffic signal at the USH 12 (Robert Street)/Business 26 (Janesville Avenue)/USH 12 (S. 3rd Street) intersection to create consistent traffic gaps along USH 12 (Robert Street) and minimize queues between intersections.

USH 12 (Robert Street) & Milwaukee Avenue

- Stripe the inside southbound through lane on USH 12 (Robert Street) as a 100-foot left-turn only lane. The outside through lane remains a shared through/right-turn lane.

USH 12 (Robert Street)/Business 26 (Janesville Avenue) & USH 12 (S. 3rd Street)

- Coordinate the signal timings with the traffic signal at the USH 12 (Robert Street)/STH 106 (Riverside Drive) intersection to create consistent traffic gaps along USH 12 (Robert Street) and minimize queues between intersections.

Cm. Scherer inquired on vehicles that park on Robert Street near Van Buren Street. Selle will review the queue lines for that area in the report provided by the DOT.

Cm. Johnson shared concern for pedestrian crossing at Van Buren Street. Selle stated the crosswalk could get removed. He added a pedestrian crossing sign will soon be installed in the area to assist with pedestrians.

Cm. Kotz moved, seconded by Cm. Scherer to approve the 3-lane configuration design for Robert Street bridge. Motion carried. Support the states implementation of design

MISCELLANEOUS

a. Grant operator licenses.

Cm. Scherer moved, seconded by Cm. Kotz to approve the granting of operator licenses as presented. Motion carried.

b. City, Sewer, Water, and Stormwater Utility financial statements as of May 31, 2020.

Cm. Kotz moved, seconded by Cm. Johnson to accept and file the City, Sewer, Water and Stormwater Utility financial statements as of May 31, 2020. Motion carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Scherer moved, seconded by Cm. Johnson to approve list of verified claims presented by the Director of Finance and to authorize payment. Motion carried on a roll call vote.

ADJOURNMENT

Cm. Scherer moved, seconded by Cm. Johnson to adjourn. Meeting adjourned at 7:58 pm.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL